



## Connecticut Council for Divorce Mediation and Collaborative Practice (CCDM) MINIMUM STANDARDS FOR COLLABORATIVE PRACTITIONERS

Please complete this form if you are seeking Practitioner Membership – Collaborative (Attorney, Mental Health and/or Financial Practitioner):

**Step 1:** Please review the Basic Requirements as described below.

**Step 2:** Complete the applicable section(s) for Lawyer, Mental Health and/or Financial Practitioner (*if you meet the requirements for more than one discipline, complete all sections that apply*).

**Step 3:** Submit your completed Minimum Standards Form, your completed new or renewal Practitioner Membership Application, and dues check made payable to “CCDM” (\$150 for Practitioner Membership or \$200 for Practitioner Membership to add weblink to your online membership directory listing) to

**Connecticut Council for Divorce Mediation and Collaborative Practice  
c/o Lori Somerville, Executive Director  
175 South End Road, #A2  
East Haven, CT 06512**

### IMPORTANT REMINDER:

If you are seeking Practitioner Membership-Mediator or Practitioner Membership-Other ADR, you do not have to complete this form.

## BASIC REQUIREMENTS FOR COLLABORATIVE PRACTITIONERS

CCDM sets the following basic requirements for a professional to hold himself/herself out as a Practitioner who satisfies CCDM standards for Collaborative Practice in family related disputes. These standards have been adopted from those set forth by the International Academy of Collaborative Professionals (IACP).

### General Requirements:

- 1.1: The collaborative practitioner is a member in good standing of:
  - CCDM; and
  - a local collaborative practice group
- 1.2: The collaborative practitioner diligently strives to practice in a manner consistent with the:
  - IACP Principles of Collaborative Practice; and
  - IACP ethical standards for Collaborative Practitioners
- 1.3: The basic trainings referred to in 2.3, 3.3 and 4.3 must be trainings that meet the IACP Minimum standards for trainings delivered by trainers who meet the IACP

minimum standards for trainers.

## CCDM MINIMUM STANDARDS FOR COLLABORATIVE LAWYER PRACTITIONERS

I am a member in good standing as a licensed lawyer in Connecticut.

I have background and experience in Connecticut family law

At least 12 hours of basic collaborative training to be either:

- Collaborative law training; or
- Interdisciplinary collaborative training

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

I have at least one 30-hour training in client-centered, facilitative conflict resolution, of the kind typically taught in mediation training (interest-based, narrative or transformative mediation programs).

**List the trainer, location of training (state), and year(s) in which you took the training(s):**

Trainer	Location (i.e., state)	Year(s) in which training took place

In addition to the above, I have an accumulation of 15 further hours of training in any of the following areas:

- Interest based negotiation training
- Communication skills training
- Collaborative training beyond the minimum twelve hours of initial collaborative training
- Advanced mediation training
- Basic professional coach training

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

## CCDM MINIMUM STANDARDS FOR COLLABORATIVE MENTAL HEALTH PRACTITIONERS

- I am a mental health professional licensed and in good standing in the State of Connecticut.
- I have background, education and experience in:
- Family systems theory
  - Individual and family life cycle and development
  - Assessment of individual and family strengths
  - Assessment and challenges of family dynamics in separation and divorce
  - Challenges of restructuring families after separation
  - For child specialists: additional expertise in child development, clinical experience with a specialty focus on children and an in-depth understanding of children’s unique issues both before and after divorce

I have at least 12 hours of basic interdisciplinary collaborative training.  
**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

I have at least one 30-hour training in client-centered, facilitative conflict resolution, of the kind typically taught in mediation training (interest-based, narrative or transformative mediation programs).  
**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

In addition to the above, I have an accumulation of 15 further hours of training in any of the following areas:

- Communication skills training
- Collaborative training beyond the minimum twelve hours of initial collaborative training
- Advanced mediation training
- Basic professional coach training

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

I have a minimum of 6 hours of education in the basic understanding of family law in Connecticut.  
**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

## CCDM MINIMUM STANDARDS FOR COLLABORATIVE FINANCIAL PRACTITIONERS

I have a professional license, designation or certification in good standing in one of the following:

- CFP® - Certified Financial Planner™
- CPA – Certified Public Accountant
- CA – Chartered Accountant
- CMA – Certified Management Accountant
- CGA – Certified General Accountant
- ChFC – Chartered Financial Consultant
- EA – Enrolled Agent

Or equivalent license or designation subject to review and approval by CCDM on a case by case basis.

I have background, education and experience in:

- Financial aspects of divorce
- Cash management and spending plans
- Retirement and pension plans
- Income tax
- Investments
- Real estate
- Insurance
- Property division
- Individual and family financial planning concepts

I have at least 12 hours of interdisciplinary collaborative training.

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

I have a minimum of 6 hours of education in the basic understanding of family law in Connecticut.

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

In addition to the above, I have an accumulation of 12 hours of education in the financial aspects of divorce giving the financial professional advanced understanding of family law in Connecticut

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

**CCDM MINIMUM STANDARDS FOR  
COLLABORATIVE FINANCIAL PRACTITIONERS  
(Continued)**

I have at least one 30-hour training in client-centered, facilitative conflict resolution, of the kind typically taught in mediation training (interest-based, narrative or transformative mediation programs).

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place

In addition to the above, I have an accumulation of 15 further hours of training in any of the following areas:

- Communication skills training
- Collaborative training beyond the minimum twelve hours of initial collaborative training
- Advanced mediation training
- Basic professional coach training

**List the trainer(s), location of training(s) (state), and year(s) in which you took the training(s):**

Trainer(s)	Location(s) (i.e., state)	Year(s) in which training took place