



Connecticut Council for Divorce Mediation and Collaborative Practice (CCDM)
NEW
Practitioner Membership Application

Practitioner Members must meet very specific educational, training and other requirements as indicated throughout this membership application (***please read carefully***). Practitioner Members may be mediators *and/or* collaborative practitioners (legal, mental health or financial) *and/or* other alternate dispute resolution (ADR) professionals. **All Practitioner Members must complete Sections A and E of this application as well as the applicable Section(s) that relate to their particular membership category.**

IMPORTANT NOTE FOR COLLABORATIVE PROFESSIONALS: If you are seeking Practitioner Membership – Collaborative, **you must complete Sections A, D and E of this application AND the Minimum Standards for Collaborative Practitioners form.**

Benefits of Practitioner Membership: Practitioner members receive notice of all CCDM functions, pay discounted fees for most CCDM-sponsored programs, receive a listing in our online Membership Directory (*optional web link posting available for an additional fee*), and have the option of participating in CCDM's ListServ.

SECTION A:
This section must be completed by all those seeking
PRACTITIONER MEMBERSHIP
MEDIATOR, OTHER ADR and/or COLLABORATIVE

Step 1: Please provide all contact information requested below:

Name (first/middle/last)	
Firm Name (if applicable)	
Street Address	
City/State/Zip	
County	
Office Phone	
Home Phone (not for publication)	
Fax	
Email:	

Step 2: Please provide the following professional designations (*check all that apply*):

PhD	PsyD	EdD	MD	JD	Esq	MSW	LCSW	LMFT	LPC	MA	MBA	MS	CPA	CFP	CDFP
<input type="checkbox"/> Other designation(s) (<i>please specify</i>):															

Step 3: Educational Qualifications

All Practitioner Members must have a postgraduate or professional degree in a field related to divorce mediation and/or family dispute resolution. **Please provide the following information:**

Name of Institution:

Month/Year in which degree was received:

Name of the Degree:

Step 4: Professional Qualifications

Proposed member must be one of the following: mediator, collaborative divorce lawyer, other lawyer, financial professional, mental health professional, clergy, judge, Family Relations Officer, guardian ad litem, attorney for the minor child, or educator; and must be in good standing with the Connecticut agency or organization that licenses or regulates said profession. **Please provide the following information:**

Name of Agency or Organization:

Year Admitted/Licensed/Certified:

I hereby certify that I am a member in good standing in said agency or organization:

Signature Required: _____

Step 5: Insurance and Continuing Educational Requirements

Please check both boxes below to confirm that you meet CCDM's Insurance and Continuing Educational requirements.

All Practitioner Members must carry professional liability insurance that covers the specific ADR activities carried on by the member or be otherwise indemnified from said activities.

A Practitioner Member shall complete ten (10) hours of continuing education per year in areas related to mediation or the member's specific ADR field by attending conference workshops and institutes; advanced training courses approved by the Association for Conflict Resolution or programs sponsored by relevant professional and mediation organizations.

Thank you for completing Section A of your application.

Your Next Steps:

To Apply for Practitioner Membership – Mediator:

Complete Sections B & E

and/or

To Apply for Practitioner Membership – Other ADR:

Complete Sections C & E

and/or

To Apply for Practitioner Membership – Collaborative:

Complete Sections D & E & the Minimum Standards for Collaborative Practitioners form

SECTION B:

This section must be completed by all those seeking **PRACTITIONER MEMBERSHIP - MEDIATOR**

Step 1: Training Requirements

Practitioner Member – Mediators must have completed an ACR-approved or AFM-approved, 40-hour course specific to divorce mediation, which shall include training in domestic violence issues. (The Academy of Family Mediators (AFM) has merged into the Association for Conflict Resolution (ACR).) *If you have taken a 40-hour training course that was not ACR approved, you qualify for Practitioner Membership **only** if you first became a Practitioner member before January 1, 2005.*

IMPORTANT NOTE: Before continuing on with your membership application, you must first confirm that your course is ACR-approved in order to meet CCDM's membership requirements for training. To do so, please review list of ACR-approved trainings posted on our website at www.ctmediators.org. If your training is not listed, please contact CCDM at 888-236-2236 before completing your application. **Otherwise, please provide the information requested below.**

TRAINING DETAILS

Yes, my training is ACR-approved.

Trainer: _____

Location of Training (state): _____

Year(s) in which I took the training: _____

Step 2: Experience Requirements

Practitioner Member – Mediators must have a minimum of two (2) mediations prior to membership and two (2) mediations per year thereafter.

Step 3: Standards of Practice

Practitioner Member – Mediators shall abide by the CCDM Standards on Mediation and the Unauthorized Practice of Law and the ACR Standards of Practice for Family and Divorce Mediation. Both are available on CCDM's website at www.ctmediators.org.

"I have read and understand the Connecticut Council for Divorce Mediation Standards on Mediation and the Unauthorized Practice of Law and the Association for Conflict Resolution Standards of Practice for Family and Divorce Mediation."

Signature Required: _____

Step 4: Skip to Section E to complete your application (or complete Section C to apply for Other ADR or Section D to apply for Collaborative Practitioner membership.

SECTION C:
This section must be completed by all those seeking
PRACTITIONER MEMBERSHIP – OTHER ADR

Step 1: Training Requirements

Practitioner Members – Other ADR must have completed forty (40) total hours of ADR training, at least twenty (20) hours of which must be in family dispute resolution, and the remainder of which may be in substantive areas relating to the member’s specific ADR field.

TRAINING DETAILS

Yes, I have completed the above-mentioned training and provided details below.

Trainers(s)	Location(s) (i.e., state)	Number of Hours	Years in which training took place

Step 2: Experience Requirements

Practitioner Members – Other ADR must have a minimum of two (2) matters in the member’s specific ADR field prior to membership and two (2) matters per year thereafter.

Please describe the specific ADR field:

Step 3: Skip to Section E to complete your application (or continue to Section D to apply for Collaborative Practitioner membership.

SECTION D:
This section must be completed by all those seeking
PRACTITIONER MEMBERSHIP – COLLABORATIVE

Step 1: Training Requirements

Practitioner Members – Collaborative must satisfy CCDM's **Minimum Standards for Collaborative Practitioners**. All applicants seeking Practitioner membership as a collaborative professional **must complete the training information** for his/her profession (legal, mental health, financial) **on the Minimum Standards form**. To download the form, please visit our website at www.ctmediators.org.

TRAINING DETAILS

I have completed Minimum Standards for Collaborative Practitioners form and attached it to my application.

Step 2: Experience Requirements

Practitioner Members – Collaborative must have a minimum of two (2) collaborative divorce cases in the member's profession (legal, mental health or financial) prior to membership and two (2) collaborative divorce cases per year thereafter.

Step 3: Skip to Section E to complete your application (reminder: you must also complete and submit the Minimum Standards for Collaborative Practitioners form.

SECTION E:
This section must be completed by all those seeking
PRACTITIONER MEMBERSHIP
MEDIATOR, OTHER ADR and/or COLLABORATIVE

Before completing this final Section of your application, please take a moment to thoroughly review your application to ensure that all required information has been provided.

Step 1: Certification of Qualifications*

I hereby certify that I meet the qualifications stated above for membership in the Connecticut Council for Divorce Mediation and Collaborative Practice as a (check any/all categories that apply):

- Practitioner Member – Mediator
- Practitioner Member – Other ADR
- Practitioner Member – Collaborative (please check any/all professions below that apply)
 - Lawyer
 - Mental Health Professional
 - Financial Professional

Print Name: _____ Date: _____

Signed: _____

**A proposed member may petition the Membership Committee of the Connecticut Council for Divorce Mediation and Collaborative Practice for a waiver of any of the above qualifications, if said request is for good cause shown and the proposed member's training and mediation experience and/or ADR experience is extensive and provides the proposed member with qualifications equivalent to or greater than those set forth above. For more information, contact CCDM at 888-236-2236.*

Step 2: Optional Membership Benefits

Membership Benefit	Description
CCDM ListServ	All Practitioner Members are invited to participate in CCDM's ListServ at no charge. Note, you must provide an email address in Section A of your application to be added to our online community. <input type="checkbox"/> Yes, please add me to CCDM's ListServ.
Website Listing	All Practitioner Members have the option to include a website link with their listing in CCDM's online Membership Directory for an additional \$50 fee. <input type="checkbox"/> Yes, please include my website link. My web address (URL) is:

Step 3: Application Submission Instructions

Please mail your completed membership application
 (and, if applicable, your completed Minimum Standards for Collaborative Practitioners form)
 and your check made payable to CCDM in the amount of:

- \$150 Practitioner Membership Fee without website link**
- \$200 Practitioner Membership Fee with website link**

to
Connecticut Council for Divorce Mediation and Collaborative Practice
c/o Lori Somerville, Executive Director
175 South End Road, #A2
East Haven, CT 06512